The annexes (and AD 002) are restricted to personnel with a kelowna.ca account and/or anyone who has requested and been granted access.

To access these documents, you need to be logged in to the ylw.kelowna.ca website.

To log in:

- 1. Go to <u>https://ylw.kelowna.ca/user</u>
- 2. Log in with the first 8 letters of your email (or all the letters before the @, if less than 8)
- 3. Use your normal password for Windows log in

Now when you click the links from <u>this document</u> (ALL AD LINKS link on Vortex Portal), they should open.

NOTE: Most of the links within the ADs should work with this as well, but some are waiting approval before the new versions are posted.